



SEWP VI ORDERING GUIDE

NASA SEWP VI



Solutions for
Enterprise-
Wide
Procurement

Contract Holder

SEWP OVERVIEW

NASA SEWP VI – The NASA SEWP (Solutions for Enterprise-Wide Procurement), pronounced "soup", provides the latest Information Technology, Communication, and Audio-Visual (ITC/AV) solutions and services for all Federal Agencies and their approved contractors. Created in 1993, SEWP I was the first Government-Wide Acquisition Contract (GWAC) in the federal acquisition space. Originally, the contract vehicle provided only technology products for NASA and all other agencies. SEWP has continually evolved over the past 30 years, expanding its scope to meet the requests of its customers.

The SEWP vehicle represents acquisition innovation within the Federal Government. The program is self-funded through usage fees (0.34%) and provides all Federal agencies with acquisition support - more than 50,000 orders a year.

FAIR OPPORTUNITY

FAR 16.505(b) (1) provides that each contractor shall be given fair opportunity to be considered for each order exceeding \$10,000 and issued under multiple award contracts. The FAR states that the method to obtain fair opportunity is at the discretion of the Contracting Officer (CO) and the CO must document the rationale for placement and price of each order. Using the SEWP online Quote Request Tool is the recommended method to assist in this activity and to augment the required decision documentation. The SEWP Quote Request Tool (QRT) will automatically include the Contract Holders within a selected Group or based on a suggested source.

NASA SEWP HELPLINE INFORMATION

help@sewp.nasa.gov (301) 286-1478
SEWP PMO Hours: M-F, 7:30 AM – 6 PM (EST)
www.sewp.nasa.gov

ABOUT NETWORKING FOR FUTURE (NFF)

<https://www.nffinc.com>

Since 1996, Networking For Future, Inc. (NFF) has been engineering the backbone of mission-critical systems for government and enterprise clients. With headquarters in Washington, DC, we provide expert technology consulting and design-build solutions that solve complex challenges and deliver measurable real-world results.

Our expertise includes solutions for Artificial Intelligence Enablement, Data Center & Cloud, Intelligent Networks, Secure, Connected IoT Technologies, Professional and Managed Services, Workforce Solutions and Zero Trust Strategies. NFF leverages a strategic portfolio of industry-leading technology brands to deliver precisely tailored solutions that align with each client's unique requirements and mission objectives.

SEWP VI CATEGORY A CONTRACT

Contract #: 80TECH26D1506

PoP: November 2026 – October 2036

SEWP VI CATEGORY C CONTRACT

Contract #: 80TECH26D1010

PoP: November 2026 – October 2036

NFF CORPORATE OFFICE

700 12th St. NW Suite 700 Washington, DC 20005
202-783-1911 (Voice) 202-783-9019 (Fax)

SEWP VI PROGRAM SUPPORT

Order Issues and Post-Delivery Contacts

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Chris Peabody - SEWP Deputy Program Manager
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WHAT'S IN SCOPE FOR SEWP VI?

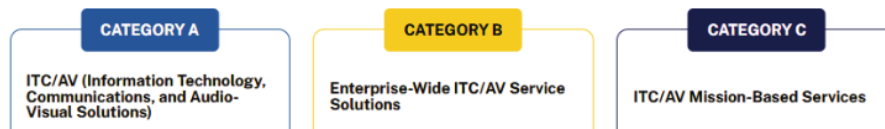
SEWP is designed to provide a broad suite of Information Technology, Communication and Audio Visual (ITC / AV) solutions and services. Technology is ever-evolving and for that reason SEWP's processes enable our Contract Holders to add new commercial technology and IT services to their contract daily, as requested by SEWP is composed of three (3) scope categories detailed below. If you would like SEWP to determine if your requirement is within scope of the SEWP VI contract, please send an overview and/or bill of materials (BOM) to help@sewp.nasa.gov and we will quickly review and provide feedback.

The SEWP Contracts were awarded by scope category; the three categories are:

Category A - ITC/AV Solutions

Category B - Enterprise-Wide ITC/AV Service Solutions

Category C - Mission-Based ITC/AV Service Solutions



ORDERING PROCESS

The internal ordering process of each Agency varies. The process and accompanying forms for Purchase Requests (PR) and Delivery Orders (DO) that are issued against a SEWP contract is defined by the issuing Agency, not the NASA SEWP Program Management Office (PMO). The typical process is for an end-user to determine a requirement and generate a Purchase Request (PR).

The PR along with any necessary funding information is sent to that Agency's procurement office which results in the issuance of a DO. Any valid Federal Agency DO form, and the associated Delivery Order number may be used. The NASA SEWP Program Management Office (PMO) does not issue DOs - these must be issued through the issuing Agency's procurement office. The SEWP Program Management Office (PMO) reviews, processes and tracks issued DOs and forwards them to the Contract Holder(s).

Some Agencies have special requirements for issuing IT Delivery Orders. It is the Issuing Agency's Contracting Officers' (COs/KOs) responsibility to be aware of any Agency-specific policies regarding issuing orders via an existing contract vehicle and Government-Wide Acquisition Contracts. There are no requirements under the SEWP Contracts for issuing Agencies to use other intermediary procurement offices, except as directed through their own internal policies.

If modifications are made to any order, these modifications must also route through the SEWP Program Management Office (PMO).
